

ART BANK OF SOUTH AFRICA PESP3 HOST APPLICATION FORM

NB: Please do not implement Work-Based Experience programme prior to the signing of a Service Level Agreement

A. HOST INFORMATION						
HOST REGISTERED NAME						
HOST REGISTRATION STATUS						
MAAA NUMBER						
HOST TRADING NAME						
CORE BUSINESS OF HOST						
NUMBER OF STAFF EMPLOYED BY HOST						
PHYSICAL ADDRESS			POSTAL ADDRESS			
SOCIAL MEDIA or ONLINE PLATFORMS <i>(optional)</i>						
B. CONTACT DETAILS						
CONTACT PERSON NAME						
DESIGNATION						
CONTACT NUMBER <i>(mobile)</i>		CONTACT NUMBER <i>(telephone)</i>		EMAIL:		
				IDENTITY NUMBER <i>(please attach copy of ID)</i>		
HOW DID YOU HEAR ABOUT THE PESP3 HOST INVITE?		SOCIAL MEDIA		NEWSPAPER	OTHER	
C. INTERVENTION REQUEST INFORMATION						
INDICATE THE NUMBER OF INTERNS APPLYING TO HOST <i>(organisations can host 2 cycles of interns)</i>						
INDICATE SPECIALISATION <i>(E.g., art administration, project coordination, graphic design, curation, etc)</i>						
Indicate City & Province where WBE programme will be implemented						

MOTIVATION

Motivation should be captured in not more than 2 x A4 pages, excluding any supplementary information about the organization or business and should cover the following considerations:

- the process for recruiting and selecting the candidate on the part of the host organisation (it is mandatory that an open targeted call be included in the process)
- the duration, time commitment and proposed remuneration for the intern (The programme will provide R5 700 per month for a maximum of 4 months. Organizations must indicate when they are able to top up the provided stipend)
- the areas in which the intern would acquire competence, and how this process would be actively facilitated/supported by the host organization
- the ways in which the intern's work would enhance/add value to the work of the host and its distinctive contribution to supporting, stimulating, and promoting contemporary visual arts practice.
- the process and plan for performance management of the intern

D. DOCUMENT TO BE ATTACHED - CHECKLIST

(Failure to comply with any of the above requirements will result in the disqualification of the application)

	CONSTITUTION; ARTICLES AND/OR MEMORANDUM OF ASSOCIATION; COMPANY REGISTRATION (for organisations, companies, institutions)
	LETTER OF AUTHORITY FROM THE CHAIR OF THE BOARD THAT PERMITS THE SIGNATORY TO SIGN THE MOA AND CERTIFIED ID COPY (for organisations, companies, institutions)
	PROFESSIONAL ARTISTS CV, SAMPLE PORTFOLIO AND PROOF OF OFFICE/STUDIO ADDRESS (for professional artists)
	CERTIFIED ID COPY (for professional artists)
	CSD REPORT (WITH TAX COMPLIANCE STATUS)
	VERIFIED BANKING DETAILS

E. CONSENT FOR THE PROCESSESING OF PERSONAL INFORMATION

I declare that the above particulars are complete and current and agree to correct and update such information when necessary.

I acknowledge that any personal information supplied to the National Museum is provided voluntarily and consent to the processing of my personal information for the purposes of this funding window.

I understand that privacy is important to the National Museum and the National Museum will make reasonable efforts to ensure that any personal information in its possession or processed on its behalf is kept confidential, stored in a secure manner, and processed in terms of South African law.

Further, by submitting any Personal Information to the National Museum in any form, I acknowledge that such conduct constitutes an unconditional, specific, and voluntary consent to the processing of such Personal Information as per the National Museums POPI Act Policy.

.....
Signature

.....
Date



sport, arts & culture
Department
Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA



**Art Bank of South Africa is a programme of the Department of Sport, Arts and Culture,
hosted by the National Museum, Bloemfontein**